UW Health Audit Committee

February 24, 2022, 8:30 - 10:00 AM

https://uwhealth.webex.com/uwhealth/j.php?MTID=m56a44a7e9a26013e77f56cd7330eb4cf

Meeting number: 2623 403 3308 // Password: 022422


**ADVANCE MEETING MATERIALS ARE POSTED FOR REFERENCE. OCCASIONALLY, THE POSTED MATERIALS DO NOT REFLECT CHANGES MADE SHORTLY BEFORE OR DURING COMMITTEE MEETINGS. THE FULL COMMITTEE MINUTES ARE THE OFFICIAL RECORD OF FINAL COMMITTEE ACTION**
Agenda

8:30 AM
I. Call to Order
Mr. Ronald Anderson

8:35 AM
II. Meeting Minutes - Open Session
Mr. Ronald Anderson

8:36 AM
III. Internal Audit Administrative Update
Mr. Scott Houtakker

Presentation - Internal Audit Administrative Update

9:00 AM
IV. Closed Session

Motion to enter into closed session pursuant to Wisconsin Statutes sections 19.85(1)(e) and 146.38 for the review and evaluation of health care services and the discussion of the following confidential strategic matters, which for competitive reasons require a closed session: review and approval of closed session minutes, discuss RSM audit evaluation, review UW Health data security risk, UW Health Information Technology update, and review of internal audit matters; and, pursuant to Wisconsin Statutes section 19.85(1) (g) to confer with legal counsel regarding these and other matters.

10:00 AM
V. Adjourn
Mr. Ronald Anderson
Table of Contents

I. Reports and Calendar

II. Update on Changes to Annual Audit Plan and Audit Resources

III. Staffing Analysis
Reports

Typical Audit Committee meetings includes reports from the following groups:

- Internal Audit
- External Audit
- Enterprise Risk Management
- Information Services
- Compliance and Regulatory - Serious Issues Only
- Other (e.g., Supply Chain, Human Resources, etc.)
# Reports and Calendar

<table>
<thead>
<tr>
<th>Reports</th>
<th>FY Q1</th>
<th>FY Q2</th>
<th>FY Q3</th>
<th>FY Q4</th>
<th>FY Q4</th>
<th>As Needed</th>
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<tbody>
<tr>
<td>Review of audit results and reports</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
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<tr>
<td>Enterprise risk examples and mitigating controls</td>
<td>✓</td>
<td>✓</td>
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<tr>
<td>Recap of prior year Internal Audit Plan</td>
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<tr>
<td>Review of proposed Internal Audit Plan</td>
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<td>Internal Audit charter, mission, and objectives</td>
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<td>Confirm Internal Audit independence</td>
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<tr>
<td>Review of external financial statement auditor, audit scope, results, or reports</td>
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<td>Review of outstanding high and critical risk issues</td>
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<td>Enterprise Risk Management update and/or review of results</td>
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<td>✓</td>
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<td>Update of IT risks and mitigation plans</td>
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<td>Update on changes and status of Audit Plan</td>
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<td>Staffing and resources including resource constraints if any</td>
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<td>Other (e.g., compliance, regulatory, supply chain, human resources, etc.)</td>
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Update on Changes to 2022 Internal Audit Plan and Audit Resources

- **Completed** -
  - Substantially completed 16 of the 33 scheduled audits
  - Some delays due to the pandemic

- **Removed** -
  - Bond continuing disclosure requirement
  - Pharmacy services distributor license

- **Added** -
  - Treasury services – cash management and investment policy compliance
  - Business continuity for extended system downtime - consulting
  - Accountable Care Organization regulatory compliance - consulting
  - Pharmacy services distributor license - consulting
  - Vendor risk management program - consulting
  - Additional time spent on drug diversion investigations

- **Staffing - New Positions**
  - Senior IT Auditor – open position
  - Staff IT Auditor – temporary position effective March 20, 2022
Internal Audit Staffing Summary – Total FTEs 6.5

SVP Chief Operating Officer
Elizabeth Bolt

VP Business Integrity &
Chief Compliance Officer
Troy Lepien

Director Internal Audit
Scott Houtakker
(1.0)

Senior Internal Auditor
Brian Lindsay
(1.0)

Senior IT Auditor Open Position
(1.0)

Senior Internal Auditor
Katie Sutter
(1.0)

IT Auditor Open Position
(0.5)

Internal Auditor
Terrance Cole
(1.0)

Student Help
Sara Maslowski
(0.2)

Program Manager
Kristen Jurakovich
(0.2)

Pharmacy Compliance
Amy Schulz
(0.6)
Internal Audit Staffing

- Benchmark – 1 FTE per $472 million in net patient revenues
- Benchmark and UW Health Comparison

<table>
<thead>
<tr>
<th></th>
<th># of FTEs</th>
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<tr>
<td>Based on Benchmarks</td>
<td>6.6</td>
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<tr>
<td>UW Health Actual</td>
<td>6.5*</td>
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<tr>
<td>Difference</td>
<td>0.1</td>
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*.5 FTE is a temporary position and .2 FTE is a student position. Benchmark data excludes these positions.
Administrative Update

Questions?